



No. 1 Fire Hall
6960 Gilbert Road, Richmond, BC V7C 3V4
Telephone: 604-278-5131
Fax: 604-278-0547

Stitch It Clothing Alterations

845 Harrington Court, Unit 200B, Burlington, Ontario, L7N 3P3

Attention: Store Manager

Re: Richmond Fire-Rescue, Account 3483640

Please note that << **INSERT NAME** >> has been approved for << **INSERT SERVICE** >> (measurement form on next page). Invoicing for this work can be directed to myself, at nmcleod@richmond.ca.

This approval is good at any of the following 6 locations:

Richmond

6551 No. 3 Rd, Unit 1502, Richmond, BC, V6Y 2B6
(604) 273-2003

Metropolis at Metrotown

4700 Kingsway, Unit 1116, Burnaby, British Columbia V5H 4M1
(604) 629-0646

Coquitlam Centre

2929 Barnet Hwy, Unit 2349, Coquitlam, British Columbia V3B 5R5
(604) 468-9521

Semiahmoo Shopping Centre

1701 152nd St, Unit 73, White Rock, British Columbia V4A 4N3
(604) 535-2242

Willowbrook Mall

19705 Fraser Hwy, Unit 430A, Langley, British Columbia V3A 7E9
(604) 530-9037

Mayfair Shopping Centre

3147 Douglas St, Victoria, British Columbia V8Z 6E3
(250) 480-0828

Yours truly,

Nikki McLeod

Richmond Fire-Rescue

☎ 604-303-2763 | ✉ nmcleod@richmond.ca

👤 *People* 🏆 *Excellence* 🚀 *Leadership* 🤝 *Team* 💡 *Innovation*

Richmond Fire-Rescue's Mission:

"We act as an effective team to proactively protect and enhance the City's livability by serving and educating our community, preventing harm and responding to emergencies."

NAME: _____

☐ MALE

☐ FEMALE

HEIGHT _____

TROUSERS

(2) Waist _____

(3) Hips _____

(12) Outseam _____

(11) Inseam (Desired Length) _____

(4) Thigh (Female) _____

(13) Rise _____

SHIRTS

(6) Neck _____

(5) Shoulder Pt. to Pt. _____

(1) Chest/Bust _____

(2) Waist _____

(3) Hip _____

(7) Sleeve (Desired Length) _____

CAP

(14) Head measurement _____

DRESS COAT

(6) Neck _____

(10) Collar to Waist _____

(8) Coat Length _____

(5) Shoulder Pt. to Pt. _____

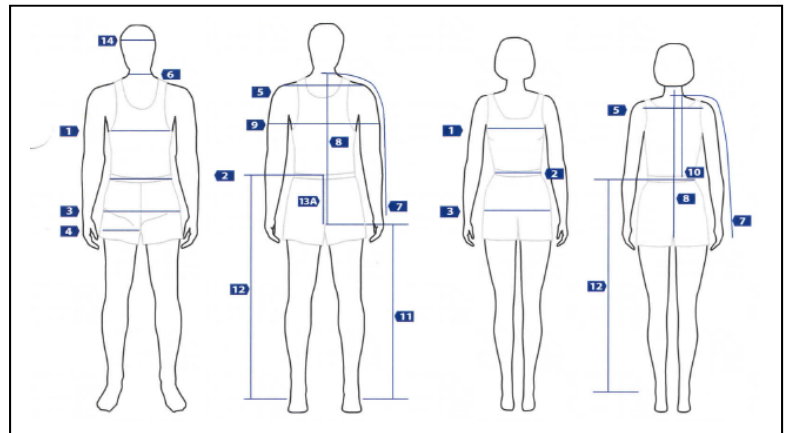
(1) Chest/Bust _____

(2) Waist _____

(3) Hip _____

(7) Sleeve (Desired Length) _____

(9) Over the Arm _____



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